



UNITED ASSOCIATION

of Journeymen and Apprentices of the
Plumbing and Pipe Fitting Industry of
the United States and Canada

William P. Hite
General President

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Founded 1889

Plumbers & Pipefitters Local 777 J.A.T.C.

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Letters should
be confined to
one subject

Subject:

APPRENTICE WORKING EVALUATION FORM

Apprentice _____ for Month/Yr. of _____

Employer _____ Site: _____ Phone: _____

EMPLOYER INSTRUCTIONS: Please complete this report as accurate as possible and return it to the above apprentice. Your help is appreciated and necessary to evaluate this apprentice.

SCORE KEY (1) Unsatisfactory (2) Needs Improvement (3) Average (4) Good (5) Excellent

Aptitude- Mechanical	Performance mechanically and mental planning
Work Progress	Learning- would be an asset for employer and/or journeyman
Initiative	Desire to attain goals, both personal and job related
Attitude	Spirit in which the job is performed and towards others
Personality	The way they react to people on the job
Dependability	Perform and understand tasks with out constant supervision
Trade Knowledge	Knowledge level
Attendance	Work on time, breaks, etc
Safety Rules	Good Sense of safety and use of safety equipment
Quality & Accuracy	Performance with acceptable quality
Care of Tools	Use and Care of tools for equipment provided by supervisor
Other (Please explain)	

Signature of Foreman _____ Date _____

Scores below 3 **Must** be accompanied with a comment.

Comments:

